



## **Edge Products Help Meet the New Federal Laws, Strict Document Management Rules and Compliance Requirements for Public and Healthcare Corporations.**

Edge Products can keep you in compliance and out of jail when you have to deal with the Sarbanes-Oxley Act, HIPAA, NASD and many other new regulatory document security, privacy, and management laws.

Integrated Digital Systems Microsoft Gold Certified products EdgeXP and EdgeXP-Secure provide your company the departmental or enterprise wide ability to:

- scan,
- import,
- secure,
- encrypt,
- digitally sign,
- assign meta data for searching in an SQL database,
- view image in the same interface,
- export images with a viewer to permanent media,
- email, generate a rules based workflow ( with WF module ) or securely export,
- store and share, based on permissions your documents, in the Xerox DocuShare and other web based document storage products.

For publicly owned corporations it is critical to meet the document management requirements of the Sarbanes-Oxley Act which impose penalties as severe as imprisonment for corporate executives if they fail to properly manage corporate communications and documents.

Under these new rules corporations are required to meet new standards in conducting business and preserving the history of their business and policies as follows:

- **Capture all Correspondence** – Edge products provides for the storage of not only scanned documents but also email, Microsoft Office 2000 and 2003 native documents as well as over 50 other document types.
- **Store it twice** – Edge products manage your documents in user defined files as well as providing the ability to export documents and Meta data to permanent non-erasable media format (CDR or WORM) with a viewer.
- **Enforce Retention Periods** - Edge allows you to establish retention periods and move documents offline to be available when needed.

- **Provide Search Tools** - Through the use of Meta data (document and file index data) Edge products provide the ability for third parties to search for particular documents that may be required in a legal or compliance review. The EdgeXP DocuShare module allows you to search through the content of Word, WordPerfect and PDF searchable document types while stored in Xerox DocuShare or other supported integrated document storage products.
- **Record Policies** – Edge products in an Enterprise environment provide the ability for each department or workgroup in a corporation to have their own defined Meta data/index fields yet share a common database and document storage location securely for central document archiving and back-up.
- **Security** – EdgeXP-Secure provides additional security for Healthcare and Public companies sensitive documents through digital signing, PKI, encryption, and Certificate management. EdgeXP-Secure also provides access logging and version control to define who, when, what and where access audit requirements of some of the new laws.
- **Document Review and Approval** – the Edge product Workflow Module allows corporations to define and establish rules which manage the business process and incorporates the ability to document entire processes and approval/review of critical corporate information.

Edge products have been designed to be affordable, and easily integrated into existing IT infrastructure and applications. Existing Databases can be utilized to populate Meta data and indices to reduce system management and maintenance through simple custom integration applications. This allows corporations to integrate with products like Microsoft's new CRM product and many other existing applications that support your business. The Edge product development team closely monitors new product releases and uses the latest development techniques and software to ensure that customers receive maximum product life for their investment.

Edge products provide additional benefits through hardware interfaces that allow work group products like Xerox Document Centre, Konica Multifunctional Copier products and Fujitsu Scanners to be used as document input sources.

The following are just a few examples where Edge products have been successfully used in many large scale projects such as:

- Major Federal Government Agencies process automation of a law enforcement activity and business process management of the documents and reviews through the legal process and final judicial determination.
- Major Communications company capture and management of customer contracts and data for improved process management, cost reduction, and expedited customer internal audit and fraud review.

- Major Healthcare Institution for capturing and managing health protocol and research reviews with secure sharing of documents and versioning control.
- State Public Welfare group to manage case documentation and process reviews.
- National Law Enforcement Data Exchange for managing training activities, progress reporting and sharing sensitive case data for 38 regional task forces.

A major aspect of Edge products are their ease of use and short term training requirements to reach proficient use of the products. For more information, product documentation and downloadable versions of Edge products visit [www.edgexp.com](http://www.edgexp.com) or contact [sales@idsscan.com](mailto:sales@idsscan.com)